

VISA SERVICES OFFICE

International Tour Operator License : 0728/2007/TCDL - GPLHQT

**JAPAN EMBASSY (TOURIST VISA)
BASIC/INITIAL REQUIREMENTS ONLY
(ORIGINAL PASSPORT NEEDED)**

NOTE: This is just the initial requirements upon filing and the embassy might ask additional requirements for them to come up with their decision.

PERSONAL DOCUMENTS

1. Passport at least 6 months valid before travel
2. Photocopy of your passport bio page
3. Application form
4. Any valid visa (s) if applicable
5. Previous Japan visa if applicable
6. 1 2x2 sized photo attached to the front of the application form

FINANCIAL DOCUMENTS ---- Evidence of your financial status and capacity to support yourself during your intended stay

7. Original Bank Certificate
8. Personal ITR (Income Tax Return)
9. Certificate Leave of Absence
10. Certificate of Employment
11. NSO Original Birth Certificate and Marriage Certificate (if applicable)
should be within one year from the time of application
12. If Late Registration of Birth Certificate please provide BAPTISMAL AND FORM 137
13. Day to Day Itinerary/Daily Schedule
14. Letter of support contact with the above evidence of financial capability, photocopy of passport, ITR, Employment Certificate
15. Evidence of current employment or documents supporting business permits ownership (BUSINESSMAN OR BUSINESSWOMAN)

PHOTOS SPECIFICATION: White background, with collar, ears showing and in neutral facial expression.